

## **PRIVACY NOTICE MEMBERSHIP ADMINISTRATION**

The personal data provided by the member in the membership enrolment form as well as any other personal data used in the course of membership administration are processed by the Austrian Trade Union Federation (ÖGB – Österreichischer Gewerkschaftsbund), Johann-Böhm-Platz 1, 1020 Vienna, central register of associations no.: 576439352, telephone: +43 / 1 / 534 44-0, e-mail: [datenschutzbeauftragter@oegb.at](mailto:datenschutzbeauftragter@oegb.at) web: [www.oegb.at](http://www.oegb.at) as the controller under data protection law. You can reach ÖGB's data protection officer at [datenschutzbeauftragter@oegb.at](mailto:datenschutzbeauftragter@oegb.at)

ÖGB processes the following categories of personal data in the course of membership administration: name, title, nationality, gender, date of birth, social insurance number (only in connection with the direct deduction of union membership dues by the employer), address details and contact details, occupation, gross remuneration, employer data, account details, date joined and trade union affiliation.

The above personal data are processed for the purposes of (i) membership administration and (ii) the administration of membership dues, including the automatic deduction of membership dues from an employee's wages or salary by their employer and/or SEPA direct debit mandates. The legal basis for the processing of data is your membership in ÖGB and, if you have agreed to have your dues automatically deducted from your wages or salary, your consent to the processing of the data additionally required for that purpose.

The personal data are stored for as long as you are a member of ÖGB and/or as long as you may still derive rights or claims from your membership. Due to the fact that ÖGB is an organisation with a large number of members, the provision and processing of personal data is a requirement for the efficient administration of membership. The data are processed either by ÖGB itself or by processors contracted and controlled by ÖGB. The data are not disclosed to third parties in any other way or only with your explicit consent. The data are exclusively processed within the territory of the EU.

The provision of personal data is required for the purpose of (i) seeking and maintaining membership, so that the data subject is obliged to provide his/her personal data, otherwise membership in ÖGB is not possible.

As a data subject whose data are undergoing processing, you have the following rights with regard to the personal data processed by ÖGB:

Right of access: You shall have the right to obtain from ÖGB confirmation as to whether or not personal data concerning you are being processed, and, where that is the case, access to the personal data and the following information: (a) the purposes of the processing; (b) the

categories of personal data concerned; (c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations; (d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period; (e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning you or to object to such processing; (f) the right to lodge a complaint with a supervisory authority; (g) where the personal data are not collected from the data subject, any available information as to their source; (h) the (non-)existence of automated decision-making, including profiling. ÖGB shall provide a copy of the personal data undergoing processing. For any further copies requested by you, ÖGB may charge a reasonable fee based on administrative costs. Where you make the request by electronic means, and unless otherwise requested by you, the information shall be provided in a commonly used electronic form.

**Right to rectification and erasure:** You shall have the right to obtain from ÖGB without undue delay the rectification of inaccurate personal data concerning you. Moreover, you shall have the right to obtain from ÖGB the erasure of personal data concerning you without undue delay and ÖGB shall have the obligation to erase personal data without undue delay where the processing of data infringes data protection regulations.

**Right to restriction of processing:** You shall have the right to have the personal data concerning you be excluded from further processing at your request if you have exercised your right to rectification or your right to object but we have not yet been able to take a decision on this matter.

**Right to data portability:** Where the processing is based on consent or on a contract, you shall have the right to have your data transmitted to another controller in a structured, electronic form.

**Right to object:** Where the processing is based on your consent, you shall also have the right to withdraw consent at any time.

**Right to lodge a complaint with a supervisory authority:** Without prejudice to any other administrative or judicial remedy, you shall have the right to lodge a complaint with a supervisory authority if you consider that the processing of personal data relating to you infringes statutory regulations – see <https://www.data-protection-authority.gv.at/rights-of-the-data-subject>